

Questionnaire on the organisation and operation of Official Gazettes in the EU

(6) Answers by the Ethniko Typografeio of Greece

I. Organisational data

EL		<u>1. Identification and contact person(s)</u>
1.1	Organisation:	Ethniko Typografio
		National Printing House Of Greece
1.3	Address :	Kapodistriou 34 10432 Athens Greece
1.5	Internet :	http://www.et.gr
EL		<u>2. Data on the organisation and its overall tasks</u>
2.1	Form and nature:	- part of a ministry
		The national printing house of Greece functions with the legal form of the uniform "administrative sector" of the ministry of interior, public administration and decentralization.
2.2	Legal basis for publishing:	- a specific law - a regulatory text, degree etc.
		NOMOS 301, F.E.K. A'91/1976 PROEDRIKO DIATAGMA 188 F.E.K. A'146/4.7.1996
		LAW 301, N.G.I. A'91/1976 PRESIDENTIAL DECREE 188, N.G.I. A'146/4.7.1996

2.3	Year of the found.:	1833
		The founding decree of the royal printing house was issued by king Otto on December 10 1833 (N.G.I. 42/25.12.1833) and that of the national gazette on February 1 1833 (N.G.I. 1/16.2.1833). The "Royal Printing House" was renamed "National Printing House" and recognised by law in 1887.
2.4	Legal basis for co-operation:	- law
		NOMOS 216/1974, F.E.K. A'367/7.12.1974
		LAW 216/1974, N.G.I. A'367/7.12.1974
2.5	Main tasks of the organisation	
2.5.1	Publ. of laws/regulations:	- laws and regulations - treaties and internal agreements - parliamentary documents - court decisions - legal notices - call for tender - legal notices - company data - legal notices - other - public recruitment competitions - collective agreements - inform. about EU legislation
		mandatory mandatory mandatory not mandatory mandatory mandatory not mandatory mandatory not mandatory not mandatory
2.5.2	Operation of databases	A) general protocol e) subscribers database b) protocol of papers for publication f) sales database c) articles of public limited companies and l.t.d. g) organisation's staff d) N.G.I. database from 1994
2.5.3	Others (e.g. forms ...)	A) production of forms and publications for the needs of ministries or supervising services on demand b) printing and binding of the permanent legislation code c) texts of the legislative function d) general kind of forms used by the civil services
2.6	What language(s) is/are used	MAIN LANGUAGES: GREEK-ENGLISH
		GREEK
		The national printing house is publishing documents in most European languages on demand from services from the corresponding countries.
2.7	Activities of	

	public or private companies	
2.7.1	Subcontracts in isolated cases for	
2.7.2	Contracts for instit. or regular work	- others (consultants, auditors etc.)
2.8	Other off. gazettes	There are no other official gazettes. The national printing house of Greece is in charge of the distribution of national gazette issues to the prefectures by application of the law 2225/1994 and 2266/1994.
2.9	Annual budget (global) of the organisation	12,400,000 Euro
2.10	Do you have in-house	- printing facilities - online publishing facilities - facilities for CD-ROM/DVD duplication
2.11	How much of the following work is subcontracted	
	pre-press	0
	printing	0
	dissemination	0
2.12	How is the head of the organ. appointed	The general secretary as the head of the sector is appointed by a common decision of the prime minister and the interior ministry. He accounts directly to the interior minister.
2.13	Number of staff of the organ.	348
2.14	Which services are offered by the organ.	- reading room - information on documents
		There is an in-house information call center providing information on published documents. The reading room provides access to national gazette issues since 1974.

II. Details concerning the publication of legislation and of calls for tender (public procurement)

A. Publication of legislation

EL		<u>3. Publication procedures</u>
3.1	Official Gazette:	
3.1.1	Full title of the official gazette:	FILLA EFIMERIDA TIS KIVERNISIS, F.E.K.
		NATIONAL GAZETTE ISSUES, N.G.I.
3.1.2	Contents:	The official gazette consists of 12 issues. "First Issue": laws, presidential decrees "Second Issue": regulative content ministerial and prefecture decisions "Third Issue": post-appointment resignations, civil servants service changes "Fourth Issue": decrees and decisions concerning town-planning or streetplan and similar issues "N.P.D.D. Issue": post-appointment resignations and service changes of civil servants serving in different N.P.D.D. "Issue Of Development Acts And Contracts": decisions of developmental matters (ex. Loan granting for investments) "Special Edition Issue": announcement of vacant posts in civil services, tables with names of successful candidates, tables of lottery results "Public Limited Companies And Ltd Issue": articles of association, balance sheets e.t.c. publication of such companies "Bulletin Issue": commercial and industrial property. Consolidation of industrial and commercial brands, trademarks, patents, e.t.c. "Issue Of High Specializing Court": decisions of the above mentioned court "Issue Of Proclamations Of The High Council For The Selection Of Staff" "Issue Of Public Procurement"
3.1.3	Address (URL):	HTTP://WWW.ET.GR
3.2	Organisation of the exchange:	- executive authority / electronic - executive authority / on paper - legislative authority / electronic - legislative authority / on paper
3.3	Is electronic transmission part an integrated and seamless workflow:	yes
		Analysis of workflow: input in the protocol department, data entry in the main database, addition of the document in an issue file, edit

		the issue in the gazette's form, numbering F.E.K., correction, general check.	
3.4	Techniques based on XML or SGML:	no	
3.5	Binding deadlines for publishing legislation:	no	
		There is no specific restriction. The date of application of law is predetermined by the legislative text itself.	
EL		<u>4. Details of the publication procedures for legislation</u>	
4.1	The legal basis for publication of legislation:	NOMOS 301/1976, F.E.K. A'/91/1976	
		LAW 301/1976, N.G.I. A'/91/1976	
4.2	Year of establishment of the official gazette:	1833	
		N.G.I. 1/16.2.1833	
4.3	How is publication of legislation financed:	- from the State budget	- paper - CD-ROM/DVD - online (database/web)
4.4	On what medium(a) is legislation legally binding:	- paper	
4.5	Problems, if legislation is (in future) legally binding in electr. form:	- threat to legal certainty	
		The electronic access of legislation should be ensured and the validity of information that is distributed electronically must be shielded.	
4.6	On what media and from when onwards is legislation offered to end-users:	- on paper from 1833 - on CD-ROM/DVD from 2000 - via online (database/web) from 1994	
4.7	Availability of the online edition of legislation:		
4.7.1	In which format and from when onwards is legislation offered to end-users:	- PDF from 1994 - TIFF from 2000	

		The full text of legislation is offered in .pdf format from 1994, though the summary of legislation issue is available from 2000 up to today in .tiff format.	
4.7.2	Can the online edition be downloaded?:	yes	
		The first issue that contains the laws and presidential decrees is available at a certain cost for the internet subscribers. In addition there is a 15 day free disposal for all internet users starting from the date of circulation of the issue.	
4.8	On what financial terms is legislation offered to end-users:	- free of charge	- online (database/web
		- below cost (what percent is covered)	- CD-ROM/DVD - online (database/web
		- at cost	- paper
		The online offering of legislation is free of charge for the members of the Greek parliament, and for public services. The national gazette issue b'/1464/8.10.2003 contains the full pricelists for the current year.	
4.9	Electr. formats, legislation is offered to the private sector for further processing and commercial use:		
		The law 2738/1999, N.G.I. a'/180/1999 prohibits the reproduction or disposal of national gazette issues in any technical or electronic way with profitable intentions.	
4.10	Is legislation available to all private sector compamies under the same conditions:	yes	
4.11	What price is charged to the		

	private sector for the electr. version of leg. for further processing and comm. use:	
4.12	Copyright status of legislation in your country:	- no copyright protection claimed for the information itself (content)
		Any material published in the national gazette can be reproduced in any way (in the press for example) for informative reasons.
4.13	Copyright status of the official gazette lay-out/format in your country:	- copyright protection for the lay-out format without compulsory licensing for use
4.14	The owner of the content of legislation, if published by a private company:	

B. Calls for tender (public procurement)

EL		5. Details of the publication procedures for calls for tender	
5.0	Competent organisation(s):	Apart from the publishing in the national gazette, the press is also in charge for publishing public tenders.	
5.1	Organisation of the exchange of information on what medium(a) is legislation legally binding:	- electronic - on paper	
5.2	Binding deadlines for publishing this information:	yes	
		If there is a certain validity time period, there is also a binding deadline.	
5.3	The legal basis for publication of public tenders:	NOMOS 2741/1999 F.E.K. 199/A'/28.9.1999	
		LAW 2741/1999, N.G.I. 199/A'/28.9.1999	
5.4	How is publication of calls for tender financed:	- from the State budget	- paper - CD-ROM/DVD - online (database/web)
5.5	On what medium(a) is the information on public tenders deemed authentic:	- paper	
5.6	On what media is the information on publ. tenders offered to end-users:	- paper - on CD-ROM/DVD - via online (database/web)	
5.7	On what financial terms is the information on	- below cost (what percent is covered)	- CD-ROM/DVD - online (database/web)

	public tenders offered to end-users:		
		- at cost	- paper
5.8	Electr. formats of the public tenders, which are offered to the private sector for further processing and commercial use:		
		The commercial use is prohibited by law. The law 2738/1999, N.G.I. a'/180/1999 prohibits the reproduction or disposal of national gazette issues in any technical or electronic way with profitable intentions.	
5.9	What price is charged to the private sector for the electr. version of the public tenders for further processing and comm. use:		
5.10	Copyright status of this information in your country:	- copyright protection not claimed for the information itself (content)	
5.11	Copyright status of the official gazette lay-out/format for this information in your country:	- copyright protection for the lay-out format without compulsory licensing for use	
5.12	The owner of the content of calls for tender, if published by a private company:		

III. Future developments and strategies

EL		<u>6. Anticipated changes and other plans or discussed issues</u>
6.1	Changes in your country in short (1-2 years) or medium term (3-5 years):	The developmental policy of the national printing house of Greece, which functions as an administrative sector of ministry of interior affairs, public administration and decentralization, is included in the wider operational plan of the responsible ministry. The general directions of the formed plan are: A) The easier and direct access of citizens to the state laws. B) The service of editorial needs of the public sector. C) The technological modernisation aiming at the service of citizens. The national printing house of Greece, based on the above mentioned, is working a plan in development which concerns the modernisation of the building in which is accomodated. Part of the plan is also the further use of new technologies of the information technology while we steadily follow the technological achievements and developments concerning printing facilities. We give the best of ourselves to correspond to the new needs trying with the possibilities given by the state budget.
6.2	Other plans or discussed issues:	For further information please do not hesitate to contact us in order to inform you after the approval of the new state budget by the Greek parliament this autumn of 2004.