

# Annex 11

## Model technical report

### 1. General information

Title of the Call for Proposals:	Concerning actions of common interest to support the Implementation of the Operational Training Programme for the European Standing Corps Category 1		
Reference number of the Call for Proposals:	2024/CFP/ACADEMY/01		
Name of the grant beneficiary:			
Grant agreement number:			
Actions:	<b>Action 1:</b> Hosting the implementation of the Operational Training for the European Standing Corps Category 1  <b>Action 2:</b> Providing learners with accommodation and full board for the duration of their training		
<b>Technical report type<sup>1</sup>:</b>			
Iteration 2025-2026 <input type="checkbox"/>	Iteration 2026-2027 <input type="checkbox"/>	Iteration 2027-2028 <input type="checkbox"/>	Final technical report <input type="checkbox"/>
Start date of the actions <sup>2</sup> or reporting period <sup>3</sup> :			
End date of the actions <sup>2</sup> or reporting period <sup>3</sup> :			
Amount of the grant:			

<sup>1</sup> The beneficiary shall tick the box corresponding to the reporting period of reference; the final technical report refers to the full period of the actions' implementation.

<sup>2</sup> If final technical report.

<sup>3</sup> If interim technical report related to a specific training iteration.

## 2. Information related to the implemented activities

### 2.1. Actions summary and update

Please outline the main **activities carried out** since the start of the actions or reporting period and explain to what extent the results achieved contribute to the actions' **objectives**. Please also summarise the actions' **approach**, **innovative aspects**, the main **outputs/outcomes**, **lessons learnt** as well as **the actions' contribution to call/actions' objectives**. Also indicate any modifications that occurred after the grant was awarded (**obligatory: minimum 500 and maximum 1 000 words**):

### 2.2. Implementation of the actions

Please describe how the actions were implemented, what problems or difficulties (if any) occurred, and how these were addressed. Suggestions for improvement or for sharing the information with others national administrations can be mentioned as well (**obligatory: minimum 500 and maximum 1 000 words for each award criterion**):

**Relevance of the proposal with regards to the timely implementation of the Operational Training Programme for the European Standing Corps Category 1:**

Please explain how the activities contributed to achieving the call objectives and specific objectives of the actions.

**Quality of the Action design and implementation:**

- Please indicate the main activities (phases) carried out during the actions implementation and how they led to **the main results** achieved.
- Please describe the methodology used for achieving the results as well as the how the actions addressed the target groups and innovative learning approaches.
- Provide information about quality assurance, include risks and challenges encountered and/or any changes which occurred during the implementation of the actions and the actions taken to address them.
- In the below table, please also present the implementation of activities.

Iteration / reporting period 2025-2026:

Months of implementation → Activity ↓	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep 2026	Oct 2026

Iteration / reporting period 2026-2027:

Months of implementation → Activity ↓	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Apr 2027	May 2027	Jun 2027	Jul 2027	Aug 2027	Sep 2027

Iteration / reporting period 2027-2028:

Months of implementation → Activity ↓	Sep 2027	Oct 2027	Nov 2027	Dec 2027	Jan 2028	Feb 2028	Mar 2028	Apr 2028	May 2028	Jun 2028	Jul 2028	Aug 2028	Sep 2028

**Cost-effectiveness:**

Please describe the actions’ financial management and cost effectiveness and provide a short summary of the budget used, including information on tasks, roles and resources allocated. If you encountered difficulties related to financial management, please indicate the type of problems and the solutions found to address them.

**Quality and availability of the proposed technical infrastructure, specific trainers, technical equipment and administrative and logistical support:**

Please describe what has been done to ensure the proposed training infrastructure, availability of specific experts and trainers, training equipment, administrative and logistical support, and fast WIFI access in order to meet the requirements and the quality standards identified by the Agency in the Technical Requirements for the implementation of the programme and in order to make them available before the start of the modules.

**Quality of the proposed accommodation and full board:**

Please describe what has been done to ensure the proposed accommodation, full board and administrative and logistical support to meet the quality requirements identified by the Agency in the Technical Requirements for the implementation of the programme.

### 2.3. List of products/outputs/deliverables/results

Please provide a list of all actions' deliverables.

### 2.4. Key messages

Please summarise the key messages coming out of the actions deemed useful for the future implementation of the Operational Training Programme for Standing Corps Category 1.

## 2.5. Any other information

This section can be used to include any other information that is considered to be relevant for the actions or for the grant programme. This also includes suggestions for improvements for the grant programme, the management of the programme or new requirements that should be taken into account.

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Date:	
Name and signature of contact person of the coordinating institution:	
Name and signature of legal representative:	